

Minutes of the Coordination Group Meeting

06/03/2023

Start & end of the meeting: 14h00 – 14h45

Venue: Web-conference

Attendants: Liam Nolan (Chair), Alexander Schwanzer, Manuel Coxe, José Miguel Tudela, and Frank Graf.

Absence: Anne-Sophie Decaux and Kris De Wit

I. Opening of the Session and approval of the agenda

The President welcomed the Members and opened the meeting.

The proposed agenda was approved without modification.

I.1. Approval of the minutes of the meeting of 6 December 2022

The minutes of the Coordination Group Meeting of 6 December 2022 were approved without modification.

II. Work Program 2023

The participants discussed the Work Plan of the different Working Groups, as well as the projects in the SCGU&H2+ and SCS.

The Chairs of the Standing Committees present informed that the mapping of the work programme has been concluded and implementation will be done accordingly although some tasks still need a clear time for delivery.

It was recommended that the Standing Committees provide to the Secretariat the missing information about the planned conclusion of the tasks in the work programme.

III. Organization of Technical Sessions and Tech Forums in 2023

The Secretary General mentioned that we are having less outputs from the working groups that are relevant enough to organize a MARCOGAZ Tech Forum. Similarly, the fact that time in the Executive Boards to present and discuss the technical works has been sufficient, no necessity for a Technical Session has lately been identified. Therefore, pending on the workload and deliverables of the working groups, the Secretariat may organize either events.

IV. Dates of next meetings

- [09/05/2023](#), from 10h00 to 11h00, via Teams
- [05/09/2023](#), from 10h00 to 11h00, via Teams
- [28/11/2023](#), from 10h00 to 11h00, via Teams
- [27/02/2024](#), from 10h00 to 11h00, via Teams

V. Any Other Business

The Secretary General reminded the Chairs of the Standing Committees about the need to get on time all presentations for the Executive Board meeting.